

Cottonwood Cove, LLC/Forrest Park (#1, #2, #3), LLC

3617 North Grand Avenue East, Lot #1, Springfield, Illinois 62702
Telephone: (217) 523-7264

MANUFACTURED HOME RESIDENTIAL LEASE APPLICATION ("Application")

(NOTE: Each adult person that will reside in the manufactured home, lot or park (occupants) must complete and sign a separate Application form)

(NOTE: All requests for information as set forth in this Application must be provided and any omission or misrepresentation of any information is automatic grounds for rejection of this application)

(NOTE: Lessor does not deny or reject applications on the basis of race, color, religion, national origin, sex, ancestry, age, marital status, physical or mental handicap, familial status or any other class protected by article 3 of the Illinois human rights act or federal law.)

ALL INFORMATION MUST BE CLEARLY PRINTED OR TYPED (THIS APPLICATION MAY BE REJECTED IF THE INFORMATION PROVIDED IS ILLEGIBLE):

Lot # Requested: _____

Proposed Mobile Home Information:

Year	Make	Model	Vehicle Identification Number	State	Size

Applicant/Occupant Name (MUST include middle name): _____

Maiden Name and/or Prior Married Name and/or Alias Name: _____

Current Address: _____

City/State/ZIP: _____

Telephone Number (work) (include area code) : (_____) _____

Telephone Number (cellular or pager) (include area code): (_____) _____

Telephone Number (facsimile) (include area code): (_____) _____

Social Security Number: _____ - _____ - _____

Date of Birth: (MM/DD/YY): _____ / _____ / _____ Driver's License Number or State ID Number: _____

Last Two Previous Addresses (MUST include City/State/Zip Code):

1. _____

2. _____

List Current Landlord and Last Previous Landlord (if applicable)(include address and telephone number):

1. _____

2. _____

Name and Address of nearest living relative not living with you for emergencies or messages (MUST include City/State/Zip Code):

Relative Telephone Number (include area code) : (_____) _____

Relative Relationship: _____

Employer: _____ Department: _____

Employer Address (include City/State/Zip Code): _____

Length of Employment: _____ Position/Job Title: _____

Rate of Pay: Wages: \$ _____ per hour -or- Salary: \$ _____ per _____ (week, month, year)

Retirement Income (Per Month): Social Security: \$ _____ Other Retirement Income: \$ _____

Checking Account Information: Bank Name: _____ Account Number: _____

Savings Account Information: Bank Name: _____ Account Number: _____

Have you ever been arrested, charged or convicted of a criminal offense (excluding parking or traffic citations or juvenile matters)? **(Check Only One):** yes no. If "yes", please explain charge, date, place and final outcome (attach additional sheets if necessary):

Have you ever been evicted or a lawsuit filed against you for eviction? **(Check Only One):** yes no. If "yes", please explain date, place, landlord, reason and final outcome (attach additional sheets if necessary):

Have you ever, besides eviction, had a civil law suit filed against you (Example: for money owed, etc.)? **(Check Only One):** yes no. If "yes", please explain date, place, reason and final outcome (attach additional sheets if necessary):

Proposed Number of Pets: _____ **(NOTE: If offer for tenancy is accepted, a Pet Addendum is required before any animals are allowed into the Lot or Park)**

A. Animal Type(s) (e.g., Dog(s), Cat(s), Etc.): _____

B. Animal Breed(s): (e.g., Collie, Siamese, Etc.): _____

Motor Vehicle Information:

Year	Make	Model	Vehicle Identification Number	State	License Plate

Year	Make	Model	Vehicle Identification Number	State	License Plate

- By signing this document, I the undersigned applicant consents to and authorizes Cottonwood Cove, LLC/Forrest Park (#1, #2, #3), LLC, their employees, contractors and agents, to obtain a copy of my credit report/history from the Credit Bureau or other any other applicable or similar consumer reporting agency and/or obtain any information from my current or any previous lessor or any other source.
- By signing this document I the undersigned applicant understand that it is not a lease agreement, that no lease agreement is created herein and that I am at most a prospective tenant or occupant.
- By signing this document, I understand that in the event that my application is approved and a lease agreement is signed by me as a tenant that I must comply with all pre-possession conditions of the lease agreement.
- By signing this document, I represent that I have answered the above questions fully and truthfully. I understand that any misrepresentation of information on this application is grounds for eviction pursuant to the terms of the lease agreement.

Dated (MM/DD/YY): _____ / _____ / _____

X _____
(Applicant signature)

STOP! Pre-Lease Waivers and Consents: (If agreed, must be signed by Applicant as a prospective tenant/purchaser):

765 ILCS 745/6: I waive the need for the Park to exhibit to me a copy of the lease applicable to the Park prior to any offer of a mobile home or lot for rent or sale by the Park:

X _____
(Applicant signature)

765 ILCS 745/6(g): I waive the need to cancel a lease I sign within 3 business days and will proceed with taking possession of any offered Mobile Home and/or Lot at the time I sign a written lease:

X _____
(Applicant signature)

APPLICATION CHECKLIST

(For Lessor's Use Only) – DETACH AND STAPLE OR AFFIX TO TENANT (OR DENIAL) FILE

(For Lessor Use Only)

Park Applied For (Check only one): Cottonwood Cove Forrest Park #1
 Forrest Park #2 Forrest Park #3

Application Checklist:

Action	Date (MM/DD/YY):	Staff (Initial)
➤ Received Application:	_____ / _____ / _____	_____
➤ Checked Application for completion of all information:	_____ / _____ / _____	_____
➤ Checked Application for signature:	_____ / _____ / _____	_____
➤ Checked for other adult occupants separate application(s):	_____ / _____ / _____	_____

Background Checklist:

Action	Date (MM/DD/YY):	Staff (Initial)
➤ Checked Credit Report	_____ / _____ / _____	_____
➤ Checked Court Records	_____ / _____ / _____	_____
➤ Checked Illinois Sex Offender List	_____ / _____ / _____	_____
➤ Checked Homeland Security List	_____ / _____ / _____	_____
➤ Checked Employment:	_____ / _____ / _____	_____
➤ Checked Landlord References:	_____ / _____ / _____	_____

Management: Reviewed application and background information: Manager Initial: _____

Application (**Check Only One**): Approved Denied Manager Initial: _____ **NOTE: if denied, place Application in the Denied Applications File**

Reason for denial: (attach all supporting documentation if any): _____

Other Notes: